

## LPCG Meeting Minutes

1/17/16

In attendance: Carla Williams (President), Suzanne McCray (VP), Carmen Petrizzo (Secretary), Sherrell Tillis (Board of Director), Jada Johnson (Board of Director), Tameka Davis (Primary Parent Rep.), Monica Wright-Ashford (Treasurer), Brian Gorman (Board of Director), Madeline O'Malley (Middle School Parent Rep.)

Parent attendees: see attendance sheet

School Administration: Mrs. Lee

- **Welcome**-presented by Carla Williams
- **Treasurer's Report**-currently **\$4092.47** in the bank, DVD orders totaled 103 with additional orders still coming in, after paying back Carroll Family \$1 per DVD, total revenue thus far=\$533
- **Old Business:** All required **board positions** now filled!
  - Treasurer Monica Wright-Ashford (meeting to take place with Stacey Young to transition financials to Monica).
  
  - Middle School Parent Rep.-Madeline O'Malley
  
  - Board of Director-Brian Gorman
  
- **Exempt information** sent to the State of IL by Carla. We have 501c3 status but exempt letter still needed. May take up to 90 days.
- **Bylaws**-LPCG board members to review bylaws before the next meeting to discuss anything we feel need to be amended.
- **Fundraisers**-First Dine-Out is 1/26 at Connie's Pizza, list of tentative restaurants for future dine-outs will be presented to the LSC at this evenings meeting, Dave & Buster's Friends and Family Night to take place 2/19, we will have a 2 week period for selling power cards which Lenart gets 50% of the sales from, Video Purchase of Winter Fest-The Carroll family is finishing the DVD and plan is for it to go out the end of January.
- **Teachers' Wish List**-Dine Outs will fund lists and possible DVD sales, discussed uploading the lists to the LPCG website, small committee needed to distribute funds evenly.
- **Insurance for the LPCG**-Carla presented several options, Madeline O'Malley followed up with email information to clarify different insurance options, to vote at next meeting.
- **Lowes Toolbox Grant**-submitted 1/15. Grant cycle closes 2/9 and we won't hear if we got it until about 3 months later, manager at local Lowe's store would like to set up a meeting to discuss our project of doing upgrades to the faculty lounge. Grant applied for was \$5,000.
- **Parent/Child Dance**-Suzanne is working on a flyer to send out that will ask for an RSVP. Brian offered up suggestions for DJ, food undecided, Suzanne working on setting up Volunteer Spot, will need to send out email asking for committee members to help Suzanne. Discussed photo booth and decoration.

- **New Business**

- **Budget** for the rest of the year-Carla provided budget from January-June, \$5/child presented for events such as Parent/Child Dance, Walk-a-thon, Picnic.
- **Parent-Child Basketball Shootout**-March Madness Theme, Carla reached out to Mr. McCracken to assist. A parent has emailed LPCG expressing interest in volunteering to run this event.
- **Box-Tops**-Jada would like to get all box tops in by early February for mailing mid-February, all classrooms have received collection sheets and envelopes. Deadline is 3-1
- **Room Parent Information Sharing**-Madeline O'Malley to work on collecting middle school emails, per those present at meeting all grades represented except for 5<sup>th</sup> and 6<sup>th</sup>. Need to get a better email list for the entire school, Facebook is up and running, webpage is in the process of being updated by news has been posted
- **Parent/Suggestions/Questions**-A parent emailed LPCG and suggested a general appeal, which was very successful at Andrew Jackson, open discussion about forming a grant writing committee, discussion about sports improvements to the existing field or concrete area, Tameka Davis suggested exploring if there could be a rental fee for use of the grounds on weekends or evening

**Action Items:**

**Send out communications for committees: Wish List, Play Ground, Grant Writing, and Parent/Child Dance. Also need date for rescheduled Bus Driver Lunch.**